

# HUNTER COMPLETE K-12

Welcome to the first issue  
of HUNTER COMPLETE



HUNTER COMPLETE is the newest innovation of Hunter College Campus Schools. We are committed to the unity of a K-12 community, sharing our information and accomplishments. Future publications will be forthcoming on the life and times at Hunter College Campus Schools. We hope this will provide an important link for the Hunter family to connect with HUNTER COMPLETE K-12.

Director Randy Collins

## Our first issue is dedicated to safety.

The beginning of the school year is a good time to review safety practices with children, family and friends. Take a moment to read and discuss this valuable newsletter. The best way to be safe is to be proactive about safety. In collaboration with HCCS, Hunter College, SUN, and the NYPD, we bring you useful safety tips.

Also assisting HCCS in our quest to keep our community safe are CUNY Alert and SUN, two on-line communication systems that provide immediate information in the event of an emergency or safety concern.

I encourage you to sign-up for both CUNY Alert and SUN communications.

## FALL, 2009

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## SAFETY TIPS FROM HCCS, SUN (Schools Unite Network) and the NYPD

1. BE AWARE OF YOUR SURROUNDINGS. Do not 'zone out' by listening to music or talking on a cell phone while traveling.

According to NYPD, theft of electronic devices such as cell phones and ipods is the major crime in our city. This is because many people are preoccupied while talking on their cell phone, absorbed in playing a game or listening to music when walking down the street or on the subway or bus.

2. KEEP MONEY AND VALUABLES OUT OF SIGHT. BE ORGANIZED. When traveling on the bus or subway, keep your Metrocard readily available. If you are going to lunch, have the approximate amount readily available before you leave the building. Keep extra money and credits cards out of sight.

3. BUDDY UP. Seek out friends or classmates who live in your neighborhood to be a travel buddy. Travel on busy, well-lit streets. Walk in pairs or groups whenever possible.

4. TRUST YOUR INSTINCTS. KNOW THE LOCATION OF THE 'SAFE HAVEN' STORES IN YOUR HOME AND SCHOOL NEIGHBORHOOD. If you are feeling threatened or unsafe, Safe Haven stores allow for immediate protection. Safe Haven stores are designated with a yellow decal in their window. If there is no Safe Haven available, go to the nearest store or doorman and alert them of your concern.

### FOR SUBWAY RIDERS

1. GO INTO SUBWAY ENTRANCES WHERE THE BULBS ARE LIT IN GREEN-THESE ARE FULL SERVICE STATIONS. Red Bulbs indicate limited service and may not have an attendant in the station.

2. RIDE IN THE SUBWAY CAR WHERE THE CONDUCTOR IS LOCATED. It is usually safer to ride the trains in the car where the conductor is located, or in the front of the train. Experience has shown that when fights break out, they usually occur in the last two cars of the train.

3. KEEP AWAY FROM SUBWAY DOORS. This will prevent someone on the platform to reach in and grab your valuables.

### FOR BUS RIDERS

1. KEEP YOUR VALUABLES IN SIGHT. When on the bus, keep your backpack in front of you to prevent others from taking your valuables. Do not place valuable items in your coat pockets.

2. GO TO A WELL-POPULATED BUS STOP. Choose a bus stop that is well lit and in a busy area, near stores and businesses.

ALERT THE BUS DRIVER OR TRAIN CONDUCTOR IF THERE IS A PROBLEM DURING YOUR COMMUTE.

**IMMEDIATELY REPORT ALL INCIDENTS TO THE POLICE.**

**CALL 911 IF YOU SEE SOMETHING SUSPICIOUS OR ARE THE VICTIM OF A CRIME.**

*Notification will allow the police to establish patterns of activity and respond appropriately.*

**IF YOU ARE THE VICTIM OF A CRIME:**

*Never confront the mugger.*

*Give-up your valuables, they can be replaced.*

**REMEMBER: You are of most value!**

# CUNY Alert

CUNY Alert is a City University of New York System that notifies large numbers of people in the event of an emergency at a CUNY Campus. To ensure that all members of our community have immediate access to vital information about emergency situations, Hunter College and Hunter College Campus Schools are taking part in the new CUNY Alert system. CUNY Alert will deliver voice or text messages about campus emergencies and weather-related closings.

When you enroll in CUNY Alert, you select the best way to get messages: cell phone, home phone, IM, e-mail - or any combination of alerts you choose. You can sign up even if you are already a part of another emergency notification system.

I encourage everyone at Hunter to take advantage of CUNY Alert by logging on to the HCES homepage ([www.hces.hunter.cuny.edu](http://www.hces.hunter.cuny.edu)) or HCHS homepage ([www.hchs.hunter.cuny.edu](http://www.hchs.hunter.cuny.edu)) and click on the CUNY Alert graphic in the upper-right corner of the school website.

**FOR HCHS STUDENTS and HCCS PARENTS:** Registering for CUNY Alert is a two-step process. You must register for the CUNY Portal and then for CUNY Alert.

1-Click on the CUNY Alert graphic in the upper-right corner of the high school website

([www.hchs.hunter.cuny.edu](http://www.hchs.hunter.cuny.edu))

2-Click on the Register button

3-Click on Visitor

4-Fill out all the requested fields.

**FOR STUDENTS:** BE SURE TO USE YOUR HCCS

ID FOR YOUR USER NAME (for example: z2011123)

5-Once you have registered; you will be brought back to the CUNY PORTAL and asked to login. You will see the following message: "Portal Login - You have successfully completed the registration process". Now you can log into the portal.

6-Login to the CUNY Portal.

7-Click on Register Now for the CUNY Alert.

8-Choose Hunter College Campus Schools from the drop down. Also choose Hunter College, if you are taking courses at the college or utilize HC facilities. Click save and continue

9-Enter in your phone number (no dashes or spaces). Click save and continue.

10-Enter in as many different contacts as you wish. Click save and continue.

11-Read Terms of Subscription Service. Click to agree to terms of service. Make sure to click "I subscribe and agree"

12-A thank you message will appear. Your CUNY Alert registration will become active in 24 to 48 hours.

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## FOR HCCS FACULTY AND STAFF:

Registering for CUNY Alert is a two-step process. You must register for the CUNY Portal and then for CUNY Alert.

1-Click on the CUNY Alert graphic in the upper-right corner of the high school website ([www.hchs.hunter.cuny.edu](http://www.hchs.hunter.cuny.edu))

2-Click on the Register button

3-Click on FACULTY OR STAFF

4-Fill out all the requested fields.

5-Once you have registered; you will be brought back to the CUNY PORTAL and asked to login. You will see the following message:

“Portal Login - You have successfully completed the registration process”. Now you can log into the portal.

6-Login to the CUNY Portal.

7-Click on Register Now for the CUNY Alert.

8-Choose Hunter College Campus Schools from the drop down. Also choose Hunter College. Click save and continue.

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## **SCHOOLS UNITE NETWORK**

### **“SUN”**

Hunter College Campus Schools is an original member of Schools Unite Network “SUN”. SUN, a program of the Police Liaison Group, is an important Internet information exchange system activated in cooperation with Manhattan NYPD and partnering schools. SUN streamlines the communication of information among schools, parents, the NYPD and other relevant agencies to aid in the safety of children. SUN is highly efficient at posting credible information regarding crime and also dispelling rumors by reporting only information that is verified by the NYPD back to the schools and community. SUN also provides valuable safety tips and resources in its SUN alerts and on its website.

I recommend all parents participate in the Schools Unite Network by clicking on the SUN graphic in the upper-right corner of the HCES and HCHS websites. Register for alerts by clicking “Receive E-Mail Alerts” at the top of the page